Marker identifies potential breach. (Cheating, Collusion, Fabrication, Plagiarism, or Recycling)
Takes matter to Course Lecturer.

Lecturer discusses matter with Chair of Examiners or Head of School

Lecturer emails student to organise a meeting. CC to Student Administration Manager who confirms if previous allegation.
*Template 1*

Lecturer meets with student to determine if a breach has occurred.

*Breach*

Lecturer determines severity in consultation with Chair of Examiners or Head of School
- Poor Academic Practice
- Misconduct

*Misconduct*

Lecturer:  
1. Advises student  
2. Notifies Associate Dean (Education) by passing on materials including emails.  
*Template 4*

Lecturer attends meeting with Associate Dean (Education) and student to investigate whether misconduct has occurred.

*No Breach*

Lecturer advises student in writing that there is no breach; passes material on to Associate Dean (Education) for noting.
*Template 2*

Lecturer determines severity in consultation with Chair of Examiners or Head of School

*Poor Academic Practice*

Lecturer:  
1. counsels student in writing  
2. determines and applies penalty  
3. Notifies Associate Dean (Education) by passing on materials.  
*Template 3*

Student may appeal to Head of School in accordance with the *Assessment Review and Appeals Policy*