How to apply for the CBE Internship Program

Key dates

Information sessions and workshops

CBE Internship Program Information Session and Pre-application Workshop

Dates for workshops for Semester 2 2017 have not yet been finalised. This webpage will be updated and students emailed, once dates have been set.

Once dates have been set, students can register through ANU CareerHub

Applications for Semester 1, 2018

- Applications are scheduled to open in October 2017
  - Round 1 – dates to be advised
  - Round 2 – dates to be advised
  - Round 3 – dates to be advised

All successful internship applicants must attend the compulsory pre-departure training on Friday, 23 February 2018.

All interns will start their placements for course credit in the week commencing 26 February 2018 under the ANU Internship Agreement.

Applications for Semester 2, 2018 Internship placements will open in April or May 2018.

Application process

1. Check that you meet the eligibility requirements for the CBE Internship Program on the CBE Internship Program website.

2. Register on ANU CareerHub.

   Applications for the CBE Internship Program must be submitted through the ANU CareerHub system. All internship projects and prerequisite workshops will also be listed on this system.

   To register go to ANU CareerHub and register using your university ID and password.

   Note: If you have problems registering or logging in to ANU CareerHub please contact ANU Careers on careers@anu.edu.au or 02 6125 3593

3. Attend, and have your attendance recorded at, CBE Internship Program Application and Interview workshops. Please register to attend at https://careerhub.anu.edu.au/students/events/search

   Please note: you must attend both an Applications workshop and an Interviews workshop, unless the workshop offered covers both topics.

5. View available Internship projects on ANU CareerHub, once the application round opens (see key dates above), and decide which to apply for. Search ‘CBE Internship’ to view available projects.

6. Complete the application form:
   
   a. Select up to a maximum of three (3) projects to apply to per application round.
   
   b. Submit an Expression of Interest for each project.

   *Note:* Students must submit either an expression of interest (EOI) in either a 100 word written statement or a one (1) minute video for each project applied for, depending on the application requirements specified.

   **Check the job description carefully to see which EOI format/s the internship host has specified.**

   c. Attach resume (titled: Firstname_surname eg John_Smith) in PDF format.

   *Note:* Only one resume is required.