CBE HDR RECREATIONAL LEAVE

- PhD/MPhil students are expected to be on course for forty eight weeks of the year and are entitled to four weeks recreation leave.
- CBE HDR students are able to accumulate recreational leave during their candidature.
- Recreation leave is not covered by the University insurance policy.

<table>
<thead>
<tr>
<th>Family Name</th>
<th>Uni ID</th>
<th>Given Names</th>
<th>Degree</th>
<th>Research School</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Proposed dates of absence

From: ____________________ To: ____________________

Student Signature: ____________________ Date: ____________________

Approved / Not Approved: ____________________ Date: ____________________

Chair of Panel

Please submit form to the Research School HDR Convenor:

Approved / Not Approved: ____________________ Date: ____________________

Research School HDR Convenor

Completed form to HDR Student Administrative Office (Room 2.09)

CBE Spreadsheet updated ☐ Date: ____________________

Student Notified & cc School Administrator ☐ Date: ____________________